

HOW TO MAKE YOUR FUNDRAISER ACCESSIBLE

Make your event or activity accessible for people with a learning disability while fundraising for Mencap with these handy tips

BEFORE YOUR FUNDRAISER

The more information that you share about your event, the better people will be able to prepare for it! So try to tell people about:

- The date of your event
- Address of the venue
- Accessible transport routes
- Accessible entrances
- Accessible facilities, like toilets and refreshments
- Timings and length of breaks
- Provision of hearing loops and sign language interpreters
- Acceptance of assistance dogs
- If food is provided, what type of food

Make the information and words that you use accessible:

- Say things simply and in short sentences
- Use big font
- Include photos or icons
- Think about making audio clips or videos

(Quote from one of the inclusion consultants about why it's important to make your fundraiser accessible to people with a learning disability)

(Photo of inclusion consultants)

The NHS have created a great guide on how you can do this [here](#)

You can also use great online tools like easy read photo library [Photosymbols](#)

- Give a contact email or number to let people know they can ask you questions ahead of your event
- Let people sign up to your event over the phone and online

DURING YOUR FUNDRAISER

- Keep paths to exit, toilets, activity stations clear
- Set up clear signs for important things to know about your event
- Ask speakers to use simple and direct language when giving instructions

AFTER YOUR FUNDRAISER

- Get feedback! Create easy read surveys or speak to people about how they found your event so you can find out how you can make the next one even better!

The learning disability community is diverse, and some people have multiple disabilities and accessibility needs so thank you for reading this guide and taking this great first step to making your fundraiser inclusive and accessible.

This guide was created with Mencap's Inclusion Consultants who can work with you to make your work or school fundraiser more accessible for people with a learning disability.



If you'd like to talk to us in more details about this, please contact us at community.fundraising@mencap.org.uk